

Robert A. Frost Memorial Library
Library Board of Trustees
Minutes
September 13, 2016

Present: Barbara Gallagher, Nancy Ward, Larry Tardy
Others present: Lisa Dale, Librarian

1. Meeting called to order at 4:16 by Barb Gallagher, Chair.
2. Approval of previous minutes dated May 10, 2016. Moved by Larry Tardy, seconded by Nancy Ward

3. Old Business:

a. Discussion of Little Free Library. It is up and ready to go. We will hold a ribbon cutting ceremony after the Walk-A-Thon on Saturday, September 17, 2016 at 11:00 AM. Discussion of winter maintenance: it will be difficult to keep books dry and accessible during the winter. The highway department doesn't clear the sidewalks in Rotary Park. Lisa will pull the books out after Thanksgiving.

b. Computer update: The cost of the new computers was much larger than expected. The final cost was \$2,590. Part of this cost was labor, installation of new software and updating an old computer. We should be getting a refund of \$310 on Microsoft Office software. There is an office software program that is free that we will be downloading this week. The cost of the computers themselves was \$1,850. Labor was \$240. Lisa and Angel have been unhappy with the service provided and are looking for other options. Barb, Larry and Nancy mentioned a gentleman in Fort Fairfield who is a computer guy and someone to ask next time. Barb told Lisa to ask Joyce Day for old computers from DFAS in October after their fiscal year ends.

c. Summer Children's Programs: Summer Reading was very good. The highest attended day was 13 but over the course of the week there were 20 different children. The magician was well attended and a huge success. We had 39 kids and 19 adults for a total of 58 in attendance.

d. Adult Craft Night: 25 in attendance. The next one we are planning on a second night to accommodate all who would like to attend.

e. 75th Anniversary Day went well. Attendance was good with 47 people including Senator Peter Edgecomb and Representative A.J. Edgecomb. We are looking to continue our celebration with an author visit in November or December. Lisa is looking for local authors to do a book signing.

f. Chair Yoga on Wednesday mornings has resumed.

g. Children with their workers continued to come in and use the library over the summer.

4. Librarian Report:

a. Book sale books: Lisa and Angel are looking into ways to donate books that have been through several book sales. Barb discussed the DFAS yard sale as an option. They will come pick up the books – including boxing them. Again, ask Joyce Day.

b. New Cleaner: Darren Lilly, of Lilly Cleaners has been hired as our new cleaner. His company will be in every other week starting Sunday, September 18, 2016.

c. 1st Saturday Storytime had 2 attendees. It is being advertised on our website, Facebook, County Calendar, The Aroostook Republican and Channel X -97.7. We will add more publicity for October's storytime.

d. MSSM – Lisa and Angel attended the back to school registration at MSSM. Next year they will only attend on the new student registration day. We signed up 28 new patrons that weekend.

5. New Business:

a. Lisa wants to have 1 or 2 days a week for homework help for elementary and middle school children. We would use LCS high school and MSSM students as tutors as they all need community service hours.

b. Banned Book Week is the last week in September. Much like the Blind Date With A Book, we will have a table set up with banned books with a banner on them stating why they were banned.

c. Dot Day is Thursday, September 15, 2016. It evolved from the book by Peter Reynolds. We are asking all who come in that day to “Make their Mark”. At the end of the day we will hang it up for all to see.

d. Dates have been set for both Halloween and Christmas story hours.

e. Coloring Night will be started in October or November.

f. Knitting/Crocheting will resume in October. The night is being changed from Wednesday to Thursday upon request of patrons who can't attend on Wednesdays.

g. Internet access has been a problem. Trustees authorized Stephen Dale to look at the problem and make suggestions for improvement of service.

e. Answering machine message needs to be updated. Lisa has asked Fred for phone provider information.

6. Next Meeting: Due to the election, the next meeting is scheduled a week later on Tuesday, November 15 at 4:15 pm.

7 Meeting adjourned at 5 PM. Motion made by Larry, seconded by Nancy.