

Robert A. Frost Memorial Library
Library Board of Trustees
Minutes
May 10, 2016

Present: Barbara Gallagher, Mary Webster, Jean Bernier, Larry Tardy, Helen St. Pierre
Others present: Lisa Dale, Librarian

1. Meeting called to order at 4:20 by Barb Gallagher, Chair.
2. Approval of previous minutes dated March 8, 2016

3. **Old Business:**

Lisa is back to work fulltime. She completed the annual Maine State Library Report and submitted it before the April 1st deadline.

The final proposed budget will go before committee tomorrow night, Wednesday, May 11, 2016 at 6:30 pm. Larry moved to approve the budget, seconded by Helen. Motion passed.

The shelves have been installed in Kathy's Corner by Larry Tardy and Gerald Michaud. Gay Bernier procured a couch for the Corner with funds from the O'Bar family donation.

Free Library Box has been built by Raymond Beaulieu. Lisa will get permission from the Rotary Club and the Board of Selectmen to install the box in Rotary Park. The Library will be responsible for the initial stocking of the Free Library as well as periodic upkeep and restocking as needed. We will post a sign informing the public as to the rules of use for the Free Library.

4. **New Business:**

Chair Exercise Yoga has been well received. The class and instructor will determine if it continues through the summer or if it will break until Fall.

Some of the activities that we were planning on starting this past winter were put on hold when Lisa broke her ankle. Angel and Lisa will resume those activities in the Fall.

Proceeds from the Friends of the Library Semi-Annual Book Sale, held on Saturday, April 30, 2016, were \$318. We continue to allow patrons to shop the Book Sale.

Lisa will resume her weekly visits to Jessica Cuthbertson's Day Care starting tomorrow, May 11, 2016.

75th Anniversary Planning: The Ice Cream Social for children will be on Thursday, June 29, 2016. The Open House and Silent Auction will be held on Friday, July 1, 2016. Baskets for the Auction will be on display for bids starting Monday, June 27, 2016.

The History of the Library has been completed by Pat Thompson. Barb is sending it to the printers. They will cost \$14.50/copy. We discussed where we could place copies for sale. Possible locations other than the Library were Mike's Market, Poitras Service, the Town Office and possibly Caswell. A motion was made by Larry and seconded by Helen to give Patricia J. Thompson \$200 in the form of a gift card as a thank you for the time and expenses involved with her work. The motion passed unanimously.

The Summer Reading Program will be held the week of July 11-15. We will kick off with a magic show featuring Greg McAdams and his dog Axel on Thursday, June 23, 2016.

5. Other:

The Library will be purchasing 5 computers from Northern Business Products. They will be charging us \$80/hour for labor during installation. Lisa will be checking with them on the transfer of our programs (particularly circulation) as well as if we can reduce the labor charge. The cost of the 8 GB computers is \$925 each and totaling \$3,700.

Angel and Lisa will decide which night of the week the Library will be open late – either Wednesday or Thursday. The Trustees suggested the Library only stay open until 6 rather than 7 as the number of patrons who come to the Library after 6 is so small.

Cleaners: Our cleaners have quit. They did one final cleaning this past weekend. Until the town hires someone new, Lisa and Angel will come in early on Mondays to clean.

6. Next Meeting: Tuesday, September 13th, 2016.

7 Motion to adjourn made by Larry, seconded by Helen. Motion passed. Meeting adjourned at 5:45 pm

Respectfully submitted,

Jean Bernier
Secretary