

Robert A. Frost Memorial Library
Library Board of Trustees
Minutes
March 10, 2015

Present were: Barbara Gallagher, Nancy Ward, Larry Tardy, Jean Bernier. Others present: Jessica Givens.

1. Meeting called to order at 4:15 p.m.
2. Approval of minutes dated January 13, 2015.
3. **Old Business:**
 - a. Kathy Obar Albert kids' extension room – Project is essentially complete. Family donated framed photo with caption. Jessica will hang decorative poster and memorial plaque. Barb Obar may visit in the spring.
 - b. Library at town festivals – Had “marshmallow snowmen” craft table at Winter Fun Day--18 kids participated. Plan to participate in 4th of July parade and activities; will promote summer reading program.
 - c. New programs – Readathon Day was not well attended. Promoting Edible Books Contest, including inviting town manager, department heads, and selectpeople. Will contact Aroostook Republican to cover the event.
 - d. Heat pump – Purchased and installed! Bought new unit from Fire and Ice. Focus Committee paid cost upfront; Friends will discuss contributing, and may reimburse some from library's memorial account. Working well so far.
4. **New Business:**
 - a. Weeding reference – Jessica and Angel will weed older and unused reference books, starting with ones stored in the cubby. Will look for places to donate them.
 - b. Volunteers – Had a temporary volunteer, Kendra, in February. She helped with clearing out the kids' closet and organizing downstairs. No longer volunteering after finding a paying job. Will have new volunteer twice per week beginning March 11th.
5. **Librarian's report** – Jessica submitted a preliminary budget to the board of selectpeople. No concerns were raised. She is looking into alternative funding for interlibrary loan, in case the increase in postage is not approved. Jessica is working on several annual reports in March. There was another problem with the furnace, which may not be fixed completely, but close enough for now. Jessica attended an Aroostook Leadership meeting and will continue to attend them in the future. Library hosted 1st grade class for Read Across America Day and will host the 2nd grade class on March 23. Storytimes at the library continue. Down to one daycare for travelling storytimes until this summer due to Sherry's closing; Jessica will start going to Joyce's again this summer.
6. **Other:** Jessica wrote draft of Claims Returned policy. Now have three pending claims returned cases.
7. **Next meeting: April 28, 2015**
8. Adjourned at 4:50 p.m.

Respectfully submitted,

Jean Bernier
Secretary