

**Robert A. Frost Memorial Library**  
**Library Board of Trustees**  
**Minutes**  
**April 28, 2015**

Present were: Barbara Gallagher, Larry Tardy, Jean Bernier, Mary Webster, Helen St. Pierre.  
Others present: Jessica Givens.

1. Meeting called to order at 4:05 p.m.
2. Approval of minutes dated March 10, 2015.
3. **Old Business:**
  - a. Weeding reference books – No progress; on hold.
  - b. Heat pump – Friends of the Library contributed \$1100, which was half of cost after the rebate.
  - c. Volunteers – Lexie Grass is volunteering several hours a week; Jessica contacted ASPIRE—we are on their list of places needing volunteers, but haven't had any contact us yet.
  - d. Claims returned policy – Two cases pending; Jessica has draft written for Trustees to review in the fall.
  - e. Furnace – Have list of potential new maintenance companies which Jessica will present to Fred. Upstairs radiators still putting out heat when they shouldn't be. Will revisit later in the year.
4. **New Business:**
  - a. Library history update – Pat Thompson is working on the 75<sup>th</sup> anniversary update to the history. Barb, Mary, and Jean will look over her first draft. Will revisit options for printing at a later time.
  - b. Jessica's resignation/search for new librarian – Plan on a start date of July 1<sup>st</sup>. Advertise job in newspapers the last two weeks of May; interviews first week of June; decision/offer second week of June (leaving time for two weeks' notice). Jessica will volunteer the first three weeks of July to train and help with summer programming.
  - c. Budget – Jessica presented a new budget proposal with a 1% cut, as the selectpeople requested. Still pending.
5. **Librarian's report** – We had two programs: Edible Books Contest and Children's Spring Planting Program. Both were well attended, especially with a snow storm during Edible Books.
7. **Next meeting: September 8, 2015**
8. Adjourned at 5:25 p.m.

Respectfully submitted,

Jean Bernier  
Secretary